

## Quick Start Navigation Guide



### Where do I start?

Make the magazine full screen on your computer by clicking the #13 icon on the tool bar. To go back to normal screen—click #13 again.

### How do I turn pages?

Click on the single arrow next to the page, or...  
Click on the direction arrows on your computer's keyboard, or...  
Click on the arrow keys on the tool bar—icons #7 or #8.

### I can't read the copy—how do I make the type larger?

Click once anywhere on the page, then use the icon bar at the bottom of the screen. To go back to a full page, click anywhere on the page again.

### How do I get to a particular story?

Go to the Preview Page by clicking the #1 icon on the tool bar and click on a story.  
Go to the Table of Contents page by clicking the #2 icon on the tool bar and click on a photo with a number on it

### I'm reading a story and I want to get back to the Table of Contents.

Click on the #2 icon on the tool bar. It will take you back.

### Can I see all the pages in the magazine at one time?

Yes. Click on icon #1 on the tool bar.

### Can I instantly go back to the front cover?

Yes. Click on icon #6 on the tool bar.

### Tool Bar Reference

- #1—Preview all the pages
- #2—Table of Contents
- #3—Email a page to a friend
- #4—Print a page
- #5—Social bookmark a page
- #6—Flip instantly to the front cover
- #7—Flip one page backward
- #8—Flip one page forward
- #9—Flip instantly to the back cover
- #10—Make the text larger
- #11—Print a spread.
- #12—View the clipping basket
- #13—Full screen view and back to normal view
- #14—Magazine Help Guide
- #15—Close Ten & Two

**NOTE:** A more detailed Help Guide is provided by clicking on the #14 icon on the tool bar.